

## Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	Steve Thompson, Director of Resources
<b>Relevant Cabinet Member (for consultation purposes):</b>	Councillor Simon Blackburn, Leader of the Council
<b>Report Author (Officer name and title):</b>	Kate Faulkner, Corporate Procurement and Projects Officer
<b>Implementation Date of Decision:</b>	18 January 2019

### PROVISION OF G CLOUD BACKUP SOFTWARE

#### 1.0 Purpose of the report:

- 1.1 To seek to approve Assured Data Protection (ADP), based in Leeds, as the provider of backup software to Blackpool Council.

#### 2.0 Recommendation(s):

- 2.1 To approve ADP as the provider of backup software for a period of 2 years, with the option to extend for 1 + 1 year.

#### 3.0 Reasons for recommendation(s):

- 3.1 Using Crown Commercial Services' (CCS) G-Cloud Framework on the CCS Digital Marketplace, the service and software provided by ADP were assessed alongside other potential suppliers and it was determined that they met Blackpool Council's requirements in terms of quality and cost.

- 3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.2b Is the recommendation in accordance with the Council's approved budget? Yes

- 3.3 Other alternative options to be considered:

None.

**4.0 Council Priority:**

4.1 The relevant Council Priority is: "Organisational Resilience."

**5.0 Background Information**

5.1 The Council's tape backup system has reached the end of its serviceable life. Consequently, in order to maintain adequate modern business continuity and disaster recovery processes, the need has arisen to purchase a disk-based, hybrid, cloud backup system. The new system will enable faster backup and recovery.

5.2 Does the information submitted include any exempt information? No

**5.3 List of Appendices:**

None.

**6.0 Legal considerations:**

6.1 The process was undertaken in line with Public Contract Regulations 2015 and is in line with the Council's Contract Procedure Rules. Authority has been sought from the Head of Procurement. The Council will enter into a contract with ADP.

**7.0 Human Resources considerations:**

7.1 None.

**8.0 Equalities considerations:**

8.1 None.

**9.0 Financial considerations:**

9.1 The cost of delivering the services will be met within the existing budget.

**10.0 Risk management considerations:**

10.1 Without a modern data backup system, the council's business would be at serious risk of failure. The new system will enable the ICT Service to improve the efficiency of the current backup processes, allowing faster recovery when files/systems need restoration.

**11.0 Ethical considerations:**

11.1 None.

**12.0 Internal/ External Consultation undertaken:**

12.1 The Head of Procurement was made aware of the process.

**13.0 Decision of Chief Officer**

13.1 To approve ADP as the provider of backup software for a period of 2 years, with the option to extend for 1 + 1 year.

**14.0 Reasons for the Decision of the Chief Officer**

14.1 ADP provides a solution which fully meets the requirements of the service area in terms of quality and cost.